



TERMS AND CONDITIONS

Dee Butterfly Effect, LLC

Website and Service Terms

Effective Date:	July 10, 2026
Website:	https://www.butterflyeffectdee.com/
Email:	info@deebutterflyeffect.com
Phone:	(773) 640-3830

Please read these Terms and Conditions carefully before using this website or requesting services from Dee Butterfly Effect, LLC. By accessing the website, submitting an inquiry, booking a consultation, or engaging services, you agree to these terms. If you do not agree, please do not use the website or services.

1. Business Information

Dee Butterfly Effect, LLC is an Illinois-based business providing virtual legal support, paralegal support, document preparation support, business operations support, compliance readiness, grant readiness, administrative support, and related consulting services.

These Terms apply to use of the website and to general service communications unless a separate written agreement, proposal, invoice, statement of work, or client-service agreement states otherwise.

2. No Attorney-Client Relationship and No Legal Advice

Dee Butterfly Effect, LLC is not a law firm and does not provide legal advice, legal representation, or attorney-client privilege by website use alone.

Virtual paralegal or legal support services may be provided under the direction of a licensed attorney, to attorneys, law firms, organizations, businesses, or individuals within the legally permitted scope of non-attorney support services.

Information on this website is for general informational and business purposes only and should not be relied upon as legal, tax, financial, employment, immigration, medical, or professional advice. Users should consult a licensed professional for advice specific to their circumstances.

3. Website Use

Users agree to use the website in a lawful, respectful, and appropriate manner. Users may not misuse the website, attempt unauthorized access, upload harmful code, interfere with website operations, copy content for improper commercial use, or use the website to transmit false, misleading, threatening, abusive, or unlawful material.

Dee Butterfly Effect, LLC may restrict, suspend, or terminate access to the website or services when misuse, security concerns, nonpayment, conflicts of interest, or violations of these Terms occur.

4. Services and Scope of Work

Services are provided only after the parties agree to the scope, timeline, fee, deliverables, and payment terms through a written proposal, invoice, service agreement, email confirmation, or other approved communication.

Services may include document preparation, file organization, contract drafting support, legal administrative support, paralegal support, compliance documentation, grant readiness, standard operating procedures, project coordination, and business operations support.

Dee Butterfly Effect, LLC reserves the right to decline, pause, or discontinue services that are outside its scope, create a conflict of interest, require a licensed professional, involve unlawful activity, or present ethical, safety, payment, or capacity concerns.

5. Client Responsibilities

Clients and users are responsible for providing accurate, complete, and timely information, reviewing documents carefully, meeting agreed deadlines, and obtaining licensed professional review when needed.

Clients are responsible for final decisions, final submissions, legal filings, business filings, grant submissions, payments, signatures, and approvals unless a written agreement states otherwise.

Dee Butterfly Effect, LLC is not responsible for delays, errors, missed deadlines, denials, rejections, penalties, or losses caused by incomplete information, late responses, third-party decisions, client omissions, or issues outside the Company's control.

6. Fees, Invoices, Payments, and Late Payments

Fees may be billed hourly, flat fee, package-based, retainer-based, project-based, or stipend-based depending on the written arrangement.

Payment terms will be stated in the applicable invoice, proposal, agreement, or written communication. Unless otherwise stated, payments are due upon receipt.

Late or unpaid invoices may result in paused services, delayed deliverables, collection efforts, termination of services, or additional fees where permitted by law and the applicable agreement.

7. Cancellations, Rescheduling, and Refunds

Consultations, meetings, and services may be rescheduled subject to availability. Clients should provide reasonable notice when canceling or rescheduling.

Refund eligibility depends on the type of service, amount of work already completed, expenses incurred, and the applicable written agreement or invoice terms. Completed work, rush work, custom documents, and administrative processing time may be nonrefundable.

Any refund, credit, or adjustment must be approved in writing by Dee Butterfly Effect, LLC.

8. Confidentiality and Privacy

Dee Butterfly Effect, LLC takes reasonable steps to protect confidential business, legal, operational, and personal information shared for approved services.

Users should not submit highly sensitive personal, medical, financial, immigration, legal, or confidential information through unsecured channels unless a secure method has been arranged.

Use of the website is also governed by the Dee Butterfly Effect, LLC Privacy Policy, which explains how information may be collected, used, protected, retained, and shared.

9. Electronic Communications and Signatures

By communicating with Dee Butterfly Effect, LLC by email, website form, text message, phone, electronic document, or electronic signature platform, you consent to electronic communications related to inquiries, services, agreements, invoices, notices, and project updates.

Electronic signatures, scanned signatures, PDF signatures, and electronic approvals may be accepted as valid where permitted by applicable law and agreed by the parties.

10. Intellectual Property

Website text, graphics, logos, designs, materials, templates, guides, checklists, flyers, portfolios, reports, workbooks, and other content created by Dee Butterfly Effect, LLC are owned by or licensed to the Company unless otherwise stated.

Users may not copy, reproduce, sell, distribute, modify, publish, or commercially exploit Company materials without written permission.

Client-specific deliverables may be used by the client for the approved purpose after payment is received, subject to any written agreement and any restrictions related to templates, third-party materials, or proprietary methods.

11. Third-Party Links, Platforms, and Tools

The website or communications may include links to third-party websites, scheduling tools, payment processors, social media platforms, cloud storage systems, government websites, or partner resources.

Dee Butterfly Effect, LLC is not responsible for third-party content, availability, accuracy, security, policies, fees, delays, or actions. Users should review third-party terms and privacy policies before using those platforms.

12. Accessibility

Dee Butterfly Effect, LLC strives to provide a website experience that is accessible and user-friendly. If a user experiences difficulty accessing website content or documents, they may contact the Company for assistance.

Accessibility feedback may be submitted by email at info@deebutterflyeffect.com or by phone at (773) 640-3830.

13. Disclaimers

The website and general materials are provided on an “as is” and “as available” basis. Dee Butterfly Effect, LLC does not guarantee that the website will be uninterrupted, error-free, secure, free from viruses, or always current.

Dee Butterfly Effect, LLC does not guarantee funding awards, grant approval, contract approval, legal outcomes, court outcomes, business results, revenue growth, licensing approval, government approval, or third-party decisions.

14. Limitation of Liability

To the fullest extent permitted by law, Dee Butterfly Effect, LLC shall not be liable for indirect, incidental, special, consequential, exemplary, or punitive damages, including loss of profits, loss of business, loss of data, missed deadlines, or third-party losses arising from website use, service delays, reliance on information, or use of deliverables.

Any liability that cannot lawfully be excluded will be limited to the amount paid for the specific service giving rise to the claim, unless a different limitation is required by law or written agreement.

15. Indemnification

Users and clients agree to hold Dee Butterfly Effect, LLC harmless from claims, losses, damages, liabilities, costs, and expenses arising from misuse of the website, violation of these Terms, inaccurate information provided, unauthorized use of deliverables, unlawful conduct, or actions taken by the user or client.

16. Data Security and Breach Response

Dee Butterfly Effect, LLC uses reasonable safeguards to protect electronic records and client information. However, no electronic transmission, website, email system, or storage platform can be guaranteed completely secure.

If the Company becomes aware of a data security incident involving personal information, it will review the matter and take appropriate action consistent with applicable Illinois and federal requirements.

17. Governing Law and Venue

These Terms are governed by the laws of the State of Illinois, without regard to conflict-of-law rules.

Unless otherwise required by law or agreed in writing, any dispute related to these Terms, the website, or services shall be addressed in an appropriate forum located in Illinois.

18. Changes to These Terms

Dee Butterfly Effect, LLC may update these Terms and Conditions from time to time. Updates will be posted on the website with a revised effective date.

Continued use of the website or services after changes are posted means the user accepts the updated Terms.

19. Contact Information

Questions about these Terms and Conditions may be directed to Dee Butterfly Effect, LLC at info@deebutterflyeffect.com, (773) 640-3830, or <https://www.butterflyeffectdee.com/>.

Compliance Reference Notes

- [Illinois Attorney General - Consumer Protection / consumer complaints](#)
- [Illinois Personal Information Protection Act, 815 ILCS 530](#)
- [Illinois Attorney General - Data Breach Reporting for Businesses](#)
- [Illinois Uniform Electronic Transactions Act](#)

Important Note: This document is a general website terms template and does not replace review by an Illinois attorney. Dee Butterfly Effect, LLC should customize it to match actual website tools, payment processes, intake forms, client agreements, and service practices before publishing.